



## LANDLORD FEES

At Regal Park we believe in transparency when it comes to fees payable when you rent out a property with us. We believe you should understand the fees before instructing us to manage your property. Below are our fees with a brief explanation of what they are for.

Description	Fee/Cost inc VAT	Summary
<b>Full Property Management</b>	12.5% + VAT = 15.00%	Collection of monthly rent with detailed statements deducting any works. Pursue non-payment of rent and provide advice on rent arrears actions. Regular Inspections, arrange Gas and Electrical Safety Certificates. Arrange routine repairs and instruct approved contractors. Notify the Council of new tenants. Financial review of your current circumstances.
<b>Let Only</b>	One Month's Rent inc VAT	Includes; Advertising and Marketing your property on Zoopla, Primelocation, as well as our own website, 3D Floor Plans, Photos, Accompanied Viewings, Written and Photographic Inventory, Video Inventory, Tenancy Agreement, Referencing Tenants, Right to Rent Referencing, Tenancy Information Pack for Tenants including 'How to Rent Guide' and all relevant legal documents.
<b>New Tenancy Set up Fee</b>	£300.00 + VAT = £360.00	Includes; Advertising and Marketing your property on Zoopla, Primelocation, as well as our own website, 3D Floor Plans, Photos, Accompanied Viewings, Written and Photographic Inventory, Video Inventory, Tenancy Agreement, Referencing Tenants, Right to Rent Referencing, Take Meter Readings with photographic evidence, Tenancy Deposit Registration, Tenancy Information Pack for Tenants including 'How to Rent Guide' and all relevant legal documents.
<b>Re-LET Fee</b>	£250.00 + VAT = £300.00	One off fee which includes; Advertising and Marketing your property on Zoopla, Primelocation, as well as our own website, 3D Floor Plans, Photos, Accompanied Viewings, Written and Photographic Inventory, Video Inventory, Tenancy Agreement, Referencing Tenants, Right to Rent Referencing, Tenancy Deposit Registration, Tenancy Information Pack for Tenants including 'How to Rent Guide' and all relevant legal documents.
<b>Ownership Status</b>	£10.00 + VAT = £12.00	Confirmation from Land Registry the Property Ownership Title Register.
<b>Tenancy Renewal</b>	£60.00 + VAT = £72.00	Fee for renewing an existing Tenancy for a Managed property.
<b>Tenancy Renewal</b>	£180.00 + VAT = £216.00	Fee for renewing a Tenancy for a Let Only property.
<b>Deposit Registration</b>	£40.00 + VAT = £48.00	Fee for registering a Deposit with the TDS (Tenancy Deposit Scheme) for a Let Only property.
<b>Check Out Fee</b>	£75.00 + VAT = £90.00	Fee for carrying out the Check Out Report.

<b>Energy Performance Certificate (EPC)</b>	£100.00 + VAT = £120.00	Arrange for an EPC to be commissioned on the property by a credited Domestic Energy Assessor.
<b>Quarterly Tax Returns for Non-UK Resident Landlords (NRL)</b>	£75.00 + VAT = £90.00 per Quarter	These fees are payable for Non-UK Resident Landlords where our accountant has to submit financial quarterly returns to HMRC on your behalf if we are deducting tax.
<b>Annual Tax Return for Non- UK Resident Landlords (NRL)</b>	£100.00 + VAT = £120.00	This fee is payable for our accountant to submit an annual declaration for Non-UK Resident Landlords to HMRC on your behalf whether we are deducting tax or not.
<b>Annual Statement of Income and Expenditure</b>	£125.00 + VAT = £150.00	Preparing a statement of income and expenditure on an annual basis to assist you with your tax return.
<b>Additional property visits (per visit).</b>	£40.00 + VAT = £48.00	To attend for specific requests such as neighbouring disputes or queries, or checks on the property that are not part of the inspection.
<b>Contractor Payment Fee</b>	£15.00 + VAT = £18.00	Fee for setting up and paying a contractor that is not one of our recommended trades.

Regal Park Property Management is a member of Safe Agent which is a Client Money Protection scheme, and also a member of The Property Ombudsman which is a redress scheme.

